

# Ashleworth Parish Council

Interim Clerk: Tony Eardley  
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## Minutes of the Meeting of 7 January 2014

Councillors Present	In attendance
Phil Cheeseman (PC)	6 members of the public
Tony Eardley (TE)	
Adeline Raine (AR)	
Caroline Saunders (CS)	

Minute No.	Item
260/0114	<p>The Chair welcomed people to the meeting and advised them that the people who had been invited to attend re item 13 on the agenda had cancelled their attendance at the last minute due to local flooding. These people would be invited to the next meeting of the Parish Council in March 2014 to discuss the Local Housing Needs Survey.</p> <p><b>Action:</b> AR to contact and invite to meeting on 11 March.</p> <p>A member of the public queried the Minute of the November meeting concerning an application to demolish a cottage (13/00994/DEM); TE explained that he had been advised very recently that this application was in fact invalid and the applicant had been advised. So no application presently existed.</p> <p>A member of the public also expressed concern about a flooding, sewerage man-hole cover in Nup End. AR advised that the Council would ring the emergency STWA - number 0800 783 4444 available to all members of the public – and request appropriate action.</p>
261/0114	<p>Apologies for absence were received from Councillor Mike Fellows who was on leave for 3 months. Apologies were also received from Grant Elliot, the Neighbourhood Watch representative.</p>
262/0114	<p>TE declared an interest regarding item 6 on the agenda regarding the track around The Green.</p>
263/0114	<p>The Minutes of the meetings of 12 November and 9 December were approved and signed by the Chair.</p>
264/0114	<p>Matters arising not elsewhere on the agenda:</p> <ul style="list-style-type: none"><li>a) <b>Clerk vacancy</b> - The Chair reported that one expression of interest in the role of the Clerk had been received and she had conducted an informal telephone interview and the candidate had submitted an outline of his relevant experience. It was agreed to seek satisfactory personal and business references before proceeding with the appointment. <b>Action:</b> AR to seek references with a view to proceeding as soon as possible.</li><li>b) <b>Sandbags</b> – AR had made progress with this issue and had ordered 100 sandbags from TBC and it was agreed that a quantity of sand (up to a maximum value of £150.00) should be ordered and Paul Finch of Colchester's Farm had kindly agreed to store the sand and bags. <b>Action:</b> AR to pass on the gratitude of the Parish Council to Paul Finch and to place an article in the West of Severn News to inform local residents. The</li></ul>

Chair:

Clerk:

	<p>Council to monitor the use and take up of sandbags to ensure the policy worked effectively and equitably.</p> <p>Correspondence had been received from local resident David Peckham with regard to sandbag provision at the Quay and access via the Church yard.</p> <p><b>Action:</b> CS to ask the Parochial Church Council (PCC) about changing the type of access over the wall via the church yard.</p> <p>c) <b>Play Area</b> – CS reported that no meeting or any other correspondence had taken place from the working group agreed at July 2013 meeting (Minute 226/0713 refers).</p> <p><b>Action:</b> CS to enquire as to progress and requirements to inform the budget setting for 2014/15.</p> <p>d) <b>Woodpeckers</b> – It was agreed that TE and MF would act as liaison contacts between APC and the new Woodpeckers Management Committee, of which they were both members. It was also agreed to ask for clarification on the future constitution of the Social Club and, if appropriate, a timescale for the appointment of a Councillor as Trustee, as required in the terms of the lease and present constitution of the club.</p> <p><b>Action:</b> TE to relay these requests to the Management Committee.</p> <p>e) <b>Village Design Statement</b> – AR reported that she had got provisional agreement on the membership of a group of local members of the community to progress this issue and the first meeting of the group was set for the end of January.</p> <p>f) <b>Service Villages Forum (JCS)</b> – PC reported back from the meetings he had attended on behalf of APC. He reported that the Forum was a suitable way of collating and relaying views to TBC and that the arrangement was welcomed by TBC. Potential for funding from TBC and via GRCC did exist. The number of housing units completed since 2011 would count towards the overall allocation of approximately 880 as stated in the JCS.</p> <p><b>Action:</b> APC to continue to be represented at the Forum meetings.</p> <p>g) <b>Highways and ditches</b> – PC was chasing GCC Highways regarding the agreed reflective markers for the corner by Goss Farm. He would also pursue the issue of the size of existing surface water drains and underground pipes in conjunction with the copy letter received from local resident Mr M. Prince. In response to a query from a member of the public, PC would also pursue the need to assess the drainage facilities in Longridge Lane now that the ditches had been cleared.</p> <p><b>Action:</b> PC to action as above.</p>
265/0114	No representatives were in attendance and the Neighbourhood Watch representative had said that there was nothing to report when submitting his apologies.
266/0114	<p><b>Track around The Green</b> – TE reiterated his personal interest as a resident whose property bordered on to the track. He stated that the concrete section was in need of replacement with a suitable material but that local residents were reluctant to make any personal expenditure until the Parish Council had provided a definitive statement on the ownership of the track. A discussion followed which indicated a lack of common agreement about present documentation and ownership of The Green and the track around it. PC indicated that he might be able to enlist some voluntary legal help in establishing ownership and this was welcomed by the Council. TE requested that the issue be concluded within a reasonable timescale as the track was rapidly deteriorating.</p> <p><b>Action:</b> TE to share all the existing documentation about ownership of The Green with other Councillors and a course of action to be agreed at the next meeting of the Council in March.</p>
267/0114	<p><b>Kissing Gates</b> – The Council wished to continue its policy of converting stiles on Public Right of Way footpaths into Kissing Gates or similar to help improve access.</p> <p>Correspondence had been received from local residents Sophie and Andy Mauri of Bricklow relating to a stile on their property and their wish to convert to a kissing gate.</p> <p><b>Action:</b> The Council agreed to support the conversion of the stiles at the bottom of the Woodpeckers Playing Field and the one referred to above at Bricklow. TE to liaise with Suzanne Hopes from the GCC Public Right of Way group.</p>

268/0114	<p><b>Dog Bins</b> – A request had been received from a local resident to provide an additional dog bin in the vicinity of the bus shelter to deter the use of the existing bin from being used for dog waste. The location was agreed on the car park wall a suitable distance away from the bus shelter. A need to replace the existing dog bin at Woodpeckers was also agreed.</p> <p><b>Action:</b> TE to enquire with TBC re supply, installation and cost and possibly hand over to incoming Clerk.</p>		
269/0114	<p><b>Planning:</b> Applications received:</p> <ul style="list-style-type: none"> <li>i. 13/01260/FUL, Proposed two storey rear extension, revised scheme to 03/11278/1204/FUL; The Firs , The Village, Ashleworth</li> </ul> <p>Decisions required:</p> <ul style="list-style-type: none"> <li>i. 13/01260/FUL – No objection.</li> </ul> <p>TBC decisions since last meeting:</p> <ul style="list-style-type: none"> <li>i. 13/01128/FUL, Greystones, Ashleworth; proposed single storey rear and side extensions (revised scheme ref: 10/01158/FUL) - Permit</li> </ul>		
270/0114	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>i. The budget report for the year to date was <b>approved</b></li> <li>ii. The proposed annual budget for 2014/15 was <b>approved</b></li> </ul> <p><b>Action:</b> Precept request of £5000.00 to be submitted to TBC by acting Clerk.</p> <ul style="list-style-type: none"> <li>iii. The bank reconciliation was <b>noted</b>.</li> <li>iv. The accounts for payment were <b>approved and signed</b>.</li> </ul>		
271/0114	<p><b>Annual Parish Meeting</b> – it was agreed that this would be held on <b>Wednesday 2 April</b>. The programme for the evening would be agreed at a later date when issues regarding the Village Design Statement and Local Housing Needs Survey became clearer.</p> <p><b>Action:</b> Acting Clerk to book main hall of the AMH.</p>		
272/0114	<p>In addition to the regular items, agenda items for the March meeting were agreed as:</p> <ul style="list-style-type: none"> <li>• Play area and Woodpeckers update</li> <li>• Hedgerow maintenance</li> <li>• Update on ditches and drainage issues</li> <li>• Kissing Gates</li> <li>• The Green and track – clarification of ownership</li> <li>• Further budget decisions for 2014/15</li> </ul>		
273/0114	<p>It was agreed to continue to hold APC meetings on the <b>second Tuesday</b> of every alternate month whenever possible. The meetings for 2014 were agreed as follows:</p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center; vertical-align: top;"> <b>11 MARCH</b>  <b>13 MAY</b>  <b>9 SEPTEMBER</b> </td> <td style="text-align: center; vertical-align: top;"> <b>APM 2 APRIL</b>  <b>8 JULY</b>  <b>11 NOVEMBER</b> </td> </tr> </table> <p>The above dates would be supplemented by additional meetings where necessary to consider planning applications.</p>	<b>11 MARCH</b> <b>13 MAY</b> <b>9 SEPTEMBER</b>	<b>APM 2 APRIL</b> <b>8 JULY</b> <b>11 NOVEMBER</b>
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	<p>The meeting closed at 9.10pm..</p>		

Chair:

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